How to Request a Password Reset for your Guardian Account

Upon enrolling into the Everett Public Schools, guardians who have web access will be issued a parent account automatically. An automated email is sent out to the registered email on file containing your username and temporary password. Since it is an automated email, it sometimes gets shuffled to the junk/spam folder.

The automated email will contain instructions on how to reset your password and set up your security/challenge questions. Having the security questions, allows parents to reset their password at any time.

What do I do if I forgot my password and I did not set up my security questions?

Using your email that is on file at the school, please send an email to lms@everettsd.org with the following information:

1. **Student Name:**
2. **Student ID: If known**
3. **Student's school:**
4. **Your name:**
5. **Your relationship to the student:**

Upon receipt of the email, LMS will verify the email address, guardian name, whether the guardian has web access and student name. If verification is complete, the parent password is reset and an automated email containing your username and temporary password will be sent to the email on file.